

Scott County Cremation Resource Kit

This Resource Kit is a great tool that gives you step-by-step information to help guide you through the cremation arranging process. It includes helpful information that can be used from the time of death until after the cremation is complete. Please let us know if you have any additional questions.

Step One: Contact Scott County Cremation

When a death occurs you will need to contact Scott County Cremation. We are available 24 hours / day and we will get back to you as soon as possible.

Step Two: Taking Your Loved One Into Our Care

We will come to the place of death (home residence, hospital, nursing home, hospice) and take your loved one into our care. Once your family member is with us, they won't leave our care.

Step Three: Completing Cremation Arrangements

You can make cremation arrangements online using our website (ScottCountyCremation.org) or set up an appointment to meet one of our cremation arrangers in-person at our office in Shakopee. We have appointments available weekdays from 10:00 AM – 4:00 PM.

During the cremation arrangements your family will select the cremation package that is right for you, complete cremation authorization forms, provide information for the filing of the death certificate, select an urn, and make payment.

Here is some information you will need to have with you during the cremation arrangements:

- Information for the filing of the Death Certificate
Date of Birth, Birthplace, Parents' Names, Education, Social Security Number, etc.
- Recent Photograph for Identification
- Doctor's Information (Name, Clinic and Phone Number)

Step Four: Cremation Authorization

We will coordinate all of the necessary paperwork legally required for a safe cremation. One form required is the *Family Cremation Authorization Form*. The next of kin is required to sign this form before we can cremate. Our staff will provide you with this form and answer any questions you have about it.

Your loved one's doctor and the appropriate Medical Examiner must also give authorization before the cremation can take place. Scott County Cremation will coordinate these approvals on your behalf.

Step Five: Cremation Process

Our cremations take place at Reflections Crematory in Jordan. This is the only crematory in Scott County. It is for the exclusive use of families served by Ballard-Sunder Funeral & Cremation and its affiliate, Scott County Cremation. This means that your loved one never leaves our care. So you can be assured that they are well taken care of. Our crematory operators have completed extensive training and are certified by the leading cremation organizations in North America.

Once all of the paperwork is in order, your loved one is placed in a cremation container, and the container is slid into the cremation chamber. Then the chamber door is tightly sealed, and a trained crematory operator begins the cremation process. Cremators use white hot heat inside the cremation chamber. This intense heat allows the body to burn until only bone fragments remain.

The cremation process takes about 2-3 hours. Following the cremation, the remains are further processed and refined to a consistency similar to coarse sand. These remains are white or grey in color and are referred to as *ashes* or *cremated remains*. These remains are now sealed in a transparent bag and placed in the selected urn and returned to the family.

Step Six: Funeral Services and Memorial Gatherings

Scott County Cremation does not provide funeral services or memorial gatherings. We recommend contacting Ballard-Sunder Funeral & Cremation to assist you with these needs. Ballard-Sunder Funeral & Cremation provide a level of service that is unmatched in the area. They are trustworthy, professional and will be able to plan a meaningful service to celebrate the life of your loved one.